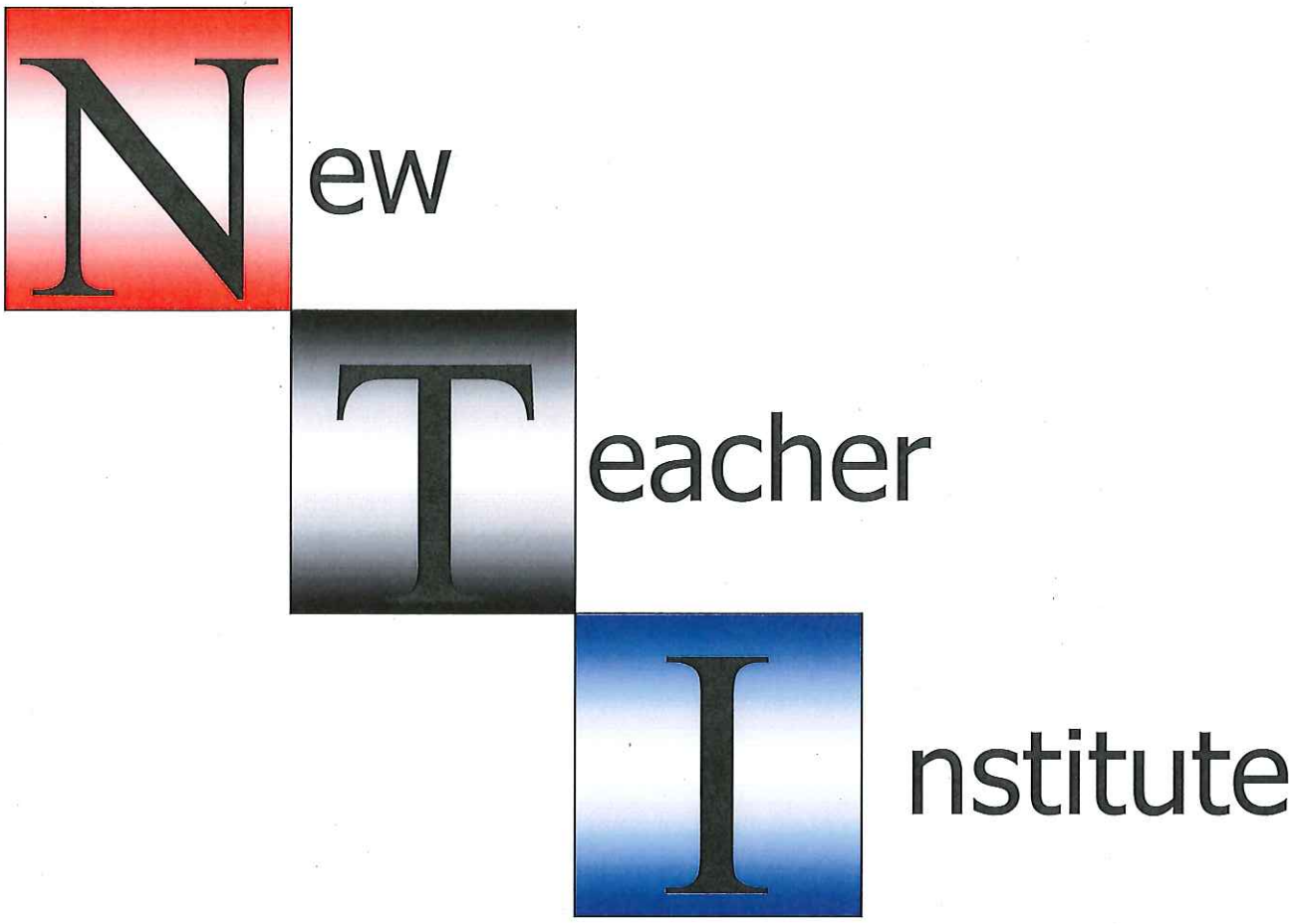


Office of Career and Technical Education
Education Cabinet

WELCOME TO NTI
NEW TEACHER INSTITUTE

The staff in the Office of Career and Technical Education and university teacher educators, invite you to join in an intensive experience designed for one purpose only "to help you be a great instructor". For those of you who have little or no teaching experience, we understand your position and want you to feel at home and as comfortable as possible in a new environment. As experienced teachers, you can be even better through participation and commitment to renewal for professional growth.

Because of our dedication to excellence, the faculties of the state universities and the Office of Career and Technical Education and other state agency staff are obligated and eager to support your growth as a professional person.

We extend to all new instructors a very warm welcome to our technical education family! We are a dynamic group whose common purpose is caring about people and wanting every citizen of the Commonwealth to have the opportunity to learn educational skills sufficient for entry and advancement in the workforce.

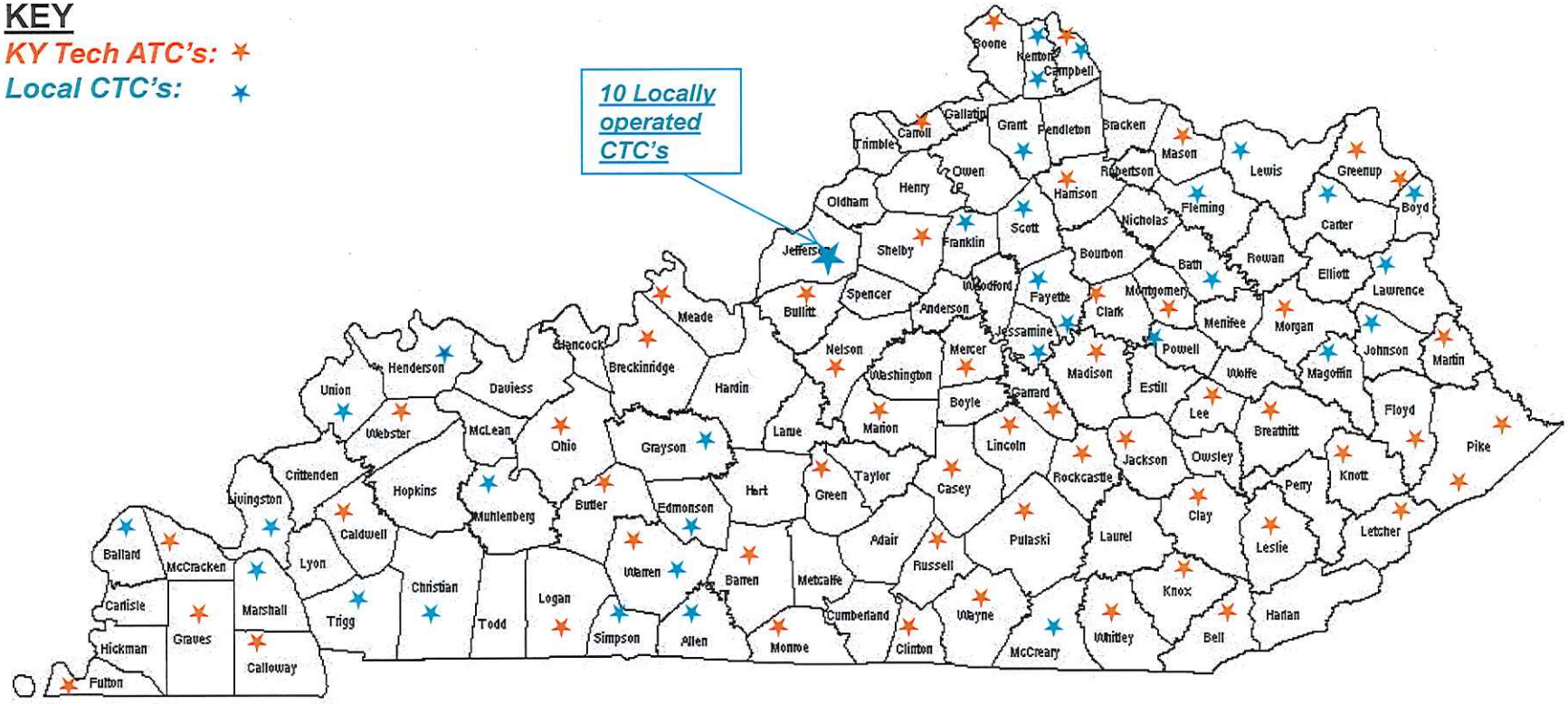
On behalf of the Office of Career and Technical Education and the University Teacher Educators, we hope you have a meaningful and memorable week!

Office of Career and Technical Education
53 KY Tech Area Technology Centers
42 Locally Operated Career and Technical Centers

KEY

KY Tech ATC's: ✶

Local CTC's: ✶



Map updated August 21, 2013
Office of Career and Technical Education
Kentucky Department of Education

Learning that works for Kentucky
CTE™

NEW TEACHER INSTITUTE
5 - Day AGENDA
Draft

MONDAY (UNIT 1/UNIT 2)		
TIME	**TOPIC**	**PRESENTERS**
8:00 – 8:50	Welcome New Teacher Institute & Participant Introductions (1-1)	Laura Arnold, Associate Commissioner, Office of Career and Technical Education Dr. Steve Fardo, Eastern Kentucky University
8:50 – 9:50	CTE Overview	Office of Career and Technical Education
9:50 – 10:00	*Break*	
10:00 – 12:00	Teaching Career and Technical Education/Effective Teaching (1-2) (1-3)	Mr. Frank Kincaid Eastern KY University
12:00 – 1:00	*Lunch*	
1:00 – 2:00	Safety/Liability (1-4)	Dr. Linda Floyd Office of Career and Technical Education
2:00 – 3:00	Curriculum Planning (2-1)	Dr. Steve Fardo Eastern Kentucky University
3:00 – 3:10	*Break*	
3:10 – 4:00	Curriculum Program of Studies (2-2)	Ms. Marissa Hancock Office of Career and Technical Education
4:00 – 4:15	Summary Review (Unit 1 and Unit 2)	Dr. Steve Fardo Eastern Kentucky University
TUESDAY (UNIT 3/UNIT 4)		
8:00 – 9:50	Lesson Planning (3-1)	Dr. Brent Askins Western Kentucky University
9:50 – 10:00	*Break*	
10:00 – 11:00	Meet with Program Consultants	OCTE Consultants
11:00 – 12:00	Instructional Media (3-2)	Dr. Steve Stubbs Morehead State University
12:00 – 1:00	*Lunch*	
1:00 – 2:00	Instructional Media (3-2)	Dr. Steve Stubbs Morehead State University
2:00 – 2:10	*Break*	
2:10 – 4:00	Assessment (4-1)	Dr. Brent Askins Western Kentucky University
4:00 – 4:15	Summary Review (Unit 3 and Unit 4)	Dr. Brent Askins Western Kentucky University

WEDNESDAY (UNIT 3/UNIT4)		
8:00 – 9:45	Methods of Instruction (3-4)	Dr. Michael Walach Eastern Kentucky University
9:45 – 10:00	*Break*	
10:00 – 11:50	Teaching Students with Special Needs (3-3)	Mrs. Debbie Seider Office of Career and Technical Education
11:50 – 1:00	*Lunch*	
1:00 – 4:00	Lesson Planning for Practice Teaching	Eastern Kentucky University Murray State University
THURSDAY		
8:00 – 11:30	Teacher Presentations	Mr. Frank Kincaid, EKU Dr. Steve Fardo, EKU Dr. Tim Ross, EKU Dr. Ed Davis, EKU Dr. Michael Walach, EKU Ms. Mary Stratton, U of L Dr. Kemaly Parr, MuSU
11:30 – 12:30	*Lunch*	
12:30 – 3:00	Teacher Presentations (continued)	Mr. Frank Kincaid, EKU Dr. Steve Fardo, EKU Dr. Tim Ross, EKU Dr. Ed Davis, EKU Dr. Michael Walach, EKU Ms. Mary Stratton, U of L Dr. Kemaly Parr, MuSU
3:00 – 3:10	*Break*	
3:10 – 4:00	Occupation-Based Certification/KTIP (5-1)	Dr. Steve Fardo Eastern Kentucky University
FRIDAY (UNIT 5)		
8:00 – 9:50	Management of Instruction (5-2)	Dr. Kemaly Parr Murray State University
9:50 – 10:00	*Break*	
10:00 – 11:00	Teaching Students with Special Needs (5-3)	
11:00 – 11:45	Summative Assessment (Units 1 - 5)	Dr. Kemaly Parr Murray State University
11:45 – 12:00	Final Workshop Evaluation	Dr. Steve Fardo Eastern Kentucky University
12:00	Presentation of Certificates of Completion	Office of Career and Technical Education

GOALS OF INSTITUTE

EACH NEW TEACHER SHALL:

1. **PLAN** and **WRITE** a lesson plan for an individual/group-paced practice teaching presentation.

2. Use appropriate instructional plans, media, and techniques to **INSTRUCT** in an individual/group-paced practice teaching situation.

3. **DEVELOP** and **WRITE** criterion test items to measure student achievement for predetermined learning objectives.

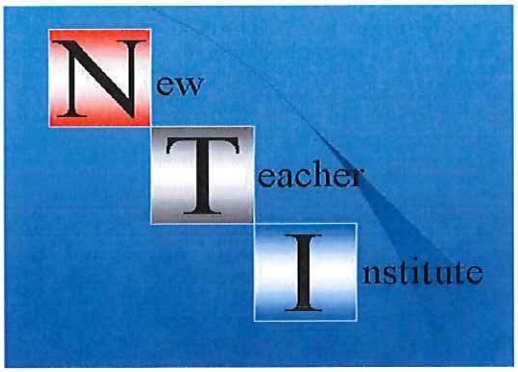
4. **ASSESS** group-paced practice teaching presentation of other new teachers.

5. **PASS** written examinations with an average score of 70% or above.

6. Practice and apply competencies toward meeting the following New Teacher Standards: Career and Technical Teaching (Created to address Competencies)
   - Designs/Plans instruction
   - Creates/maintains learning climates
   - Implements/Manages Instruction
   - Assesses and communicates learning results
   - Demonstrates the implementation technology

For NTI participants, who have completed the five-day workshop, please contact the Office of Career and Technical Education to confirm your registration for the 3-Day Follow–up Workshop.

Charlene Baxter
Office of Career and Technical Education
Office: 502 564-4286 ext. 4249
Fax: 502 564-2241



Revised 8/9/16

New Teacher Institute

Daily Schedule

MONDAY

UNIT 1
Overview of CTE
1-1
1-2
1-3
1-4

UNIT 2
CTE Curriculum
2-1
2-2

TUESDAY

UNIT 3
Teaching Methods
3-1
3-2
3-3
3-4

WEDNESDAY

UNIT 4
Assessment
4-1

Prepare Lesson Plan and Presentation

THURSDAY

Teacher Presentations

Occupation-Based Certification
KTIP
5-1

FRIDAY

UNIT 5
Professional Development
5-2
5-3

Summative Assessment
(Units 1-5)

GRADUATION

New Teacher Institute
Excellence in
Technical Education

UNIT 1
Overview of CTE

- 1-1 **Welcome and Overview**
- 1-2 **STD I** Teaching Career & Technical Education
- 1-3 **STD I** Effective Teaching
- 1-4 **STD I / II** Safety / Liability

UNIT 2
CTE Curriculum

- 2-1 **STD II** Curriculum Planning
- 2-2 **STD II** Curriculum Program of Studies

UNIT 3
Teaching Methods

- 3-1 **STD II / III** Lesson Planning
- 3-2 **STD II / III / IV / VI** Instructional Media
- 3-3 **STD IV / VIII** Teaching Students with Special Needs
- 3-4 **STD II / III / IV / V** Methods of Instruction

UNIT 4
Assessment

- 4-1 **STD V / VII** Assessment

UNIT 5
Professional Development

- 5-1 **STD IX** Occupation -Based Certification/KTIP
- 5-2 **STD II / III / IV** Management of Instruction
- 5-3 **STD IV / VIII** Teaching Students with Special Needs